

**138<sup>th</sup> Report of the**  
**ELDON HOUSE BOARD OF DIRECTORS**

Meeting held virtually on Wednesday July 17, 2024 commencing at 4:35 pm

Present: M. Halliday, L. Henderson, T. Wittmann, J. O'Neil, M. Donachie, B. McClure

Regrets: D. Luthra

**Board Meeting**

**1. Approval of the Agenda**

**HENDERSON and DONACHIE**

That the agenda **BE APPROVED**

**CARRIED**

**2. Disclosures of Pecuniary Interest**

Nil

**3. Approval of 137<sup>th</sup> Report of the Eldon House Board of Directors**

**DONACHIE and McCLURE**

That the 137<sup>th</sup> Report of the Eldon House Board **BE APPROVED**

**CARRIED**

**4. J. O'Neil – Acting Chair's Remarks**

**5. J. O'Neil – Follow up Conversation regarding Board Governance (from last meeting)**

- a. Meeting date conversation
  - i. Further discussion to be held when all members are present
- b. Board membership
  - i. M. Halliday – thanks Tara and staff for document – staff recommended 5 or 7 due to research done – also issue with getting recruitment numbers – agree with recommendation
  - ii. T. Wittmann – recommendations partially what will be the most effective for board members to prevent board burn out and a lower number of directors –wanted to give lens of where we had been and where we are now – with survey of “like-sites”
  - iii. M. Donachie – similarly agree with M. Halliday and outlines direction – support staff recommendations
  - iv. L. Henderson – support 7 Directors
  - v. B. McClure – discussion of criteria requirement of Board Members as per by-law
  - vi. J. O'Neil –Write a letter to city clerk on behalf of board to amend by-law
  - vii. J. O'Neil – motion for letter to clerk stating changes to board

## **McCLURE and DONACHIE**

That M. Halliday write letter to City Clerk – to be shared with group beforehand

### **CARRIED**

6. T. Wittmann - **Overview of Staff and Finance Reports**
  - T. Wittmann – question related to previous agenda item – last month discussion around timing of meetings and committee structure – defer to the September meeting to discuss or take that on now?
    - o Discussion held around changing the number of Directors, frequency of meetings, structure around committees – all items included in letter to be written to City Clerk requesting information on how to proceed
  - T. Wittmann outlined major items from Staff Report
  - M. Donachie – congrats on great success with social media

## **DONACHIE and HALLIDAY**

That the Staff Reports **BE RECEIVED**

### **CARRIED**

7. **Committee Reports**
  - Nil
  - B. McClure – jumping back to our discussion about organization
  - T. Wittmann to provide email with the current number of committees, number of members and last time they met
    - o To be considered offline and any changes to be contained in letter to City Clerk

### **NEW BUSINESS**

- T. Wittmann – receipt of email from heritage planner who forwarded along link to Mayor’s honours list discussion over potential nominees
- J. O’Neil asked questions over the painting of Eldon House – T. Wittmann answered

### **ADJOURNMENT**

**McCLURE** at 5:35

### **NEXT MEETING**

Wednesday September 18, 2024