

129th Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held virtually on Wednesday July 19, 2023 commencing at 4:40

Present: Mike Donachie (Chair), Megan Halliday, Tara Wittmann, Doug Fleming, Devinder Luthra, Louanne Henderson, Don Millar, Bryan McClure, Robin Armistead, Joe O'Neil, N. Michienzi

Regrets: Bruce Duncan

Board Meeting

1. Approval of the Agenda

MILLAR and LUTHRA

That the agenda **BE APPROVED**

CARRIED

2. Disclosures of Pecuniary Interest

Nil

3. Approval of 128th Report of the Eldon House Board of Directors

HENDERSON and LUTHRA

That the 127th Report of the Eldon House Board **BE APPROVED**

CARRIED

4. M. Donachie - Chair's Remarks

- Thanks to D. Millar and T. Wittmann for help creating the agenda
- Welcome to B. McClure

CARRIED

5. T. Wittmann - Overview of Staff and Finance Reports

- Steady number of visitors
- Museum felt impact of:
 - o Summer students – July-August
 - o Mitigating construction and facility impacts
 - Water leak in interpretive centre – fixed
 - Outdoor work done – pathway and fencing – to be completed in next weeks
- High number of security incidents – slowing with change of season as is typical
- Hosting elementary students for tours and museum schools starting Monday

MILLAR and LUTHRA

That the Staff Reports **BE RECEIVED**

CARRIED

6. Multi-Year Budget
 - Overall ask of operating budget largely unchanged from previous years
 - Want to “right-size” the operational budget – money from COL previously hasn’t reflected cost of doing business
 - T. Wittman
 - o Decision made to do operating budget based on advice rather than business plan

MILLAR and O’NEIL

Motion to accept the multi-year budget as presented

CARRIED

7. Information update on admission fees
 - Ongoing discussion for years – donation for admission vs. admission fees
 - N. Michienzi to present powerpoint
 - o Looked at all museums throughout Canada – selected points of information about sites and how they function/operate and ticket prices
 - o Received opinions from museum professionals
 - o A lot of museums reversing decision to charge admission and going back to donation
 - J. O’Neil – concerned about granting
 - N. Michienzi – would like to do more surveys and research before a decision is made officially if we go that route
 - J. O’Neil – thank you to N. Michienzi for the immense amount of work

8. Committee Reports

- a. Committee activity and statement of purpose
 - All Chairs to hold 1 meeting and move ahead
 - Need Fundraising and Special Events committee chair
 - Terms of Reference for each committee to be shared
- b. Fundraising Events
 - i. M. Donachie, D. Millar and D. Luthra to go away and chat about setting up a committee
- c. Education Committee – Report from L. Henderson
 - Met on Sept 6
 - Policy the board passed verbally – hoping to have ready for December
 - Museum school up and running
 - Indigenous component
 - D. Millar stepping in as chair as L. Henderson stepping down while continuing as member

McCLURE and MILLAR

That the Education Committee Report **BE ACCEPTED**

CARRIED

- d. All other committee reports as required
 - i. NIL

NEW BUSINESS

ADJOURNMENT

LUTHRA vote to adjourn

NEXT MEETING

In-person board meeting October 18, 2023.

- Original agenda notes online board meeting in error