

126th Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held virtually on Wednesday April, 2023 commencing at 4:35 pm

Present: Mike Donachie (chair), Megan Halliday, Bruce Duncan, Tara Wittmann, Louanne Henderson, Don Millar, Rebecca Griesmayer, Robin Armistead, Devinder Luthra

Guests: Katie denBok - KPMG

Regrets: Joe O'Neil, Doug Fleming,

Board Meeting

1. Approval of the Agenda

HENDERSON and GRIESMAYER

That the agenda **BE APPROVED**

CARRIED

2. Disclosures of Pecuniary Interest

None

3. Approval of 125th Report of the Eldon House Board of Directors

MILLAR and HENDERSON

That the 125th Report of the Eldon House Board **BE APPROVED**

CARRIED

4. M. Donachie - Chair's Remarks

- Recognize R. Griesmayer and wishes her good luck with future endeavors as she made the decision to step down from the Board

5. Katie denBok from KPMG – Draft Audit

- K. denBok
 - o No concerns with Management override of controls
 - o No mis-statements or difference that remain uncorrected
 - o No control deficiencies
 - o Financial statements preparation – no concerns or matters to report
- No further questions from Board
- K. denBok – thanks to B. Keim and T. Wittmann for support

LUTHRA and HENDERSON

That the draft audit **BE RECEIVED**

CARRIED

6. T. Wittmann - **Overview of Staff Reports**

- M. Donachie – heard from connections that museum school is amazing
- Several excitements – grant confirmations, site construction updates, erupting plant life, staff recruitment, partnerships
 - o New Grounds and Garden Coordinator
 - o New Historical Interpreters
- R. Griesmayer – pathway project
 - o T. Wittmann – thank R. Armistead for information around potential funding sources - been talking about pathway for years especially with recent closure because hydro pole and lines were lying on sidewalk – this path would give another entrance option that we don't have right now
- L. Henderson – appreciated description of financial situation

MILLAR and GRIESMAYER

That the Staff Reports **BE RECEIVED**

CARRIED

7. **Annual General Meeting**

- a. Event Planning
- M. Donachie - Guest speaker – Dr. Michelle Hamilton – Professor of Public History at Western
- T. Wittmann – discussed invitations and who to invite
- b. Executive Slate
- M. Donachie okay moving forward as Chair but looking to transition to past chair role
 - o Send an email for those to put their name forward as Vice Chair

8. **Committee Reports** – as required

- L. Henderson – Education Committee met to review education policy – B. Ardiel working on updating
 - o Motion to have policy approved in principle with the receiving of full document at June meeting
- D. Millar – Gardens Committee – seedlings for sale at market on May 20th

HENDERSON and MILLAR

That the Education Policy updates **be accepted** in the interim and brought forward as full document at June meeting

CARRIED

NEW BUSINESS

- Typo in agenda – next meeting May 17th not 24th
- B. Duncan – CUPE negotiation update?
 - o T. Wittmann – still extremely positive – waiting for CUPE to come back to move forward with discussions
- T. Wittmann – B. Ardiel wished for the purchase of new tables – proposing purchase of 4 matching tables of furniture used for rentals for tea program

GRIESMAYER and MILLAR

That the purchase of 4 additional tables from the Maureen Ryan bequest **BE APPROVED**

CARRIED

ADJOURNMENT

MILLAR

Motion to adjourn

CARRIED

Adjourned at 5:30 pm

NEXT MEETING

In person AGM, Wednesday, May 17, 2023.