

**99th Report of the**  
**ELDON HOUSE BOARD OF DIRECTORS**

Meeting held via remote electronic format, Thursday, October 15, 2020, commencing at 4:37 p.m.

Present: M. Donachie (Chair), M. Spencer Golovchenko, T. Regnier, R. Griesmayer, L. Henderson, J. O'Neil, R. Koudys, M. Majumdar, T. Wittmann, R. Armistead, B. Ardiel, B. Keim

Note: Vice-Chair R. Griesmayer takes over as Chair at 6:30pm, as the Chair departed for an appointment.

**1. Approval of the Agenda**

**SPENCER GOLOVCHENKO AND HENDERSON**

That the Agenda **BE APPROVED** as presented.

**CARRIED**

**2. Disclosure of Pecuniary Interest**

None.

**3. Remarks – M. Donachie, Chair**

The Chair offered his appreciation for the great committee work undertaken to update terms of reference and launch the new Strategy and Innovation Committee. M. Donachie advised that he has written to C. Saunders, City Clerk to inform her of our practices and that change to a virtual environment is not affecting public access, as board meetings are well advertised. Information was shared that the City provides information on the issue of public access to meetings of boards/agencies/commissions and does not provide advice. The Chair will distribute the email conversation on this matter and if any board member has concerns, follow up can occur at an upcoming meeting. M. Spencer Golovchenko asked if the board member vacancy was discussed with the City Clerk. M. Donachie will be following up with the City Clerk the week prior to our November board meeting to ask about the status to fill the vacant 9<sup>th</sup> board position.

**4. Approval of 98<sup>th</sup> Report of the Eldon House Board of Directors (attached)**

**SPENCER GOLOVCHENKO AND KOUDYS**

That the 98<sup>th</sup> Report of the Eldon House Board **BE APPROVED**.

**CARRIED**

**5. T. Wittmann – Overview of Staff and Financial Reports (attached)**

That the following actions be taken regarding the Staff Reports:

**KOUDYS AND HENDERSON**

- a. That the Staff and Financial Reports **BE RECEIVED**.

**CARRIED**

**SPENCER GOLOVCHENKO AND O'NEIL**

- b. That the Land Acknowledgement statement **BE ACCEPTED** in principle and any feedback on specific wording be sent to staff.

**CARRIED**

Additional information provided during verbal report:

- Interest in the ghostly October walking tours is high as nearly completely sold out,
- A diverse 2021 Programming Plan outlines optimistic plans in case more events become viable. Guided tours or larger group tours are being delayed for the rest of this year and possibly until early to mid 2021; smaller groups being planned, as social distancing is still a necessity.
- Museum Watch update: There was interest from a number of museums at the London Museum Network October 18 meeting when this idea was presented. A stand-alone meeting to discuss security concerns and proactive approaches to discuss, educate and plan on this issue is being coordinated with London Heritage Council staff to establish its format and scope.

**6. B. Keim – 2020 financial update**

A verbal report by the Finance Manager was provided giving a positive financial outlook based on current funds being received from the City of London and early deposit of the CMOG grant. There have also been less expenses than usual due to fewer required staff and minimal programming, as a result of Covid 19. An allowance is being made to carry over funds into 2021 due to deferred expenses and programming. R. Griesmayer inquired about an ability to spend funds within the committee budgets, which is possible.

**7. Break**

**8. B. Ardiel – Planned programming for 2021 (see appendix of Staff Reports)**

An overview of the 2021 Eldon House Public Programming Plan was provided by Interim Program Coordinator B. Ardiel. A suggestion was offered by M. Spencer Golovchenko that the Trivia Night teams fee be increased to maximize revenue potential.

**9. Reports from Committee Chairs**

That the following actions be taken regarding the Committee reports:

- a. M. Majumdar - **Strategy and Innovation Committee** (attached)

**MAJUMDAR AND SPENCER GOLOVCHENKO**

That the draft terms of reference for the Strategy and Innovation Committee **BE APPROVED** as amended with removal of wording 'long term vision', yellow highlighted text under no.1, and remove word 'broadly' under no.4.

**CARRIED**

**GRIESMAYER AND MAJUMDAR**

That an amendment to the Marketing Committee terms of reference to include Strategic Plan monitoring, and an amendment to the Strategy and Innovation Committee terms of reference to include the development and implementation of a national historic site designation **BE APPROVED**.

**CARRIED**

b. T. Regnier - **Collections and Policy Committee** (attached)

**REGNIER AND GRIESMAYER**

That the draft terms of reference for the Collections and Policy Committee **BE APPROVED**.

**CARRIED**

**REGNIER AND SPENCER GOLOVCHENKO**

That the Collections and Policy Committee recommendation to accept the donation offer of a Spade Guinea **BE APPROVED**.

**CARRIED**

**KOUDYS AND MAJUMDAR**

That the deferral of discussion of a draft Communications Policy to a future meeting **BE APPROVED**.

**CARRIED**

**NEW BUSINESS**

None

**ADJOURNMENT**

**KOUDYS**

Motion to adjourn.

**CARRIED**

The meeting adjourned at 6:35 PM.

**NEXT MEETING**

Thursday, November 19, 2020