

97th Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held via remote electronic format, Thursday, July 16, 2020, commencing at 4:38 p.m.

Present: M. Donachie (Chair), M. Spencer Golovchenko, T. Regnier, R. Griesmayer, L. Henderson, J. O'Neil, R. Koudys, M. Majumdar, T. Wittmann, R. Armistead, B. Ardiel, N. Michienzi

1. Approval of the Agenda

SPENCER GOLOVCHENKO AND GRIESMAYER

That the Agenda **BE APPROVED**.

CARRIED

2. Disclosure of Pecuniary Interest

None.

3. Remarks – M. Donachie, Chair

The Chair made brief remarks giving congratulations to all Eldon House staff, led by T. Wittmann, for all their work in recent months and the exemplary approach taken to public health and doing the right thing during the pandemic. It is especially important to hear more about the diversity and inclusion developments that are being worked on. It is thrilling to hear that people will be welcomed back into the house soon.

4. Approval of 96th Report of the Eldon House Board of Directors (attached)

SPENCER GOLOVCHENKO AND HENDERSON

That the 96th Report of the Eldon House Board **BE APPROVED** with the following change – item #6, 2nd bullet to: online engagement and discussion panels.

CARRIED

5. T. Wittmann – Overview of Staff and Financial Reports (attached)

Additional information was given during verbal report:

- Air conditioning was reinstated on evening of July 15, so will be more comfortable for the museum's official reopening day today
- (N. Michienzi) Online engagement is huge as we engage with visitors before, during and after their visit through social media; refocus of comparison to similar-sized heritage house museums in Canada rather than larger institutions
- (B. Ardiel) Working in 'new normal' environment has focused on creating new digital outreach to reach students in this new online teaching environment as onsite visits not feasible

HENDERSON AND KOUDYS

That the Staff Reports and Financial Report **BE RECEIVED**.

CARRIED

6. T. Wittmann – Covid-19 planning update (attached)

Additional information provided in verbal report as follows:

- Bookings by appointment are coming in slowly with a small group scheduled in August
- Will monitor and test how the process functions with visitors and staff, and adjust as required as is ever evolving
- Outdoor event models are being explored to use for our Teddy Bear picnic and other opportunities as Eldon House is lucky to have grounds and flexibility to use them
- Looking into the Fall/Christmas and Winter programme development and figuring out how plans will work within our changing environment

7. M. Spencer Golovchenko/M. Majumdar – Committee Structure (attached)

An update was provided on our Committee Structure and a proposed new committee. These documents were presented and reviewed: EH Committees Snapshot 2020, Terms of Reference for all existing Eldon House Committees 2020 and draft Terms of Reference for a new Eldon House Strategy and Innovation Committee. It was suggested that each Committee meet in August, as there is no Board meeting, and bring back their updated terms of reference for final approval at the September board meeting.

MAJUMDAR AND SPENCER GOLOVCHENKO

That the formation of a Strategy and Innovation Committee **BE APPROVED** with M. Majumdar appointed as its inaugural Chair.

CARRIED

8. T. Wittmann - Diversity and Inclusion

An overview of the documents forming appendices of the Staff Report was given with a general discussion occurring.

SPENCER GOLOVCHENKO AND MAJUMDAR

That the Appendices from the Staff Report **BE RECEIVED** for review and discussion.

CARRIED

NEW BUSINESS

None

ADJOURNMENT

KOUDYS

Motion to adjourn.

CARRIED

The meeting adjourned at 7:02 PM.

NEXT MEETING

Thursday, September 17, 2020

Reminder: No August board meeting due to summer hiatus