

**80<sup>th</sup> Report of the  
ELDON HOUSE BOARD OF DIRECTORS**

Meeting held, November 8, 2018, commencing at 4:30 p.m. in the Eldon House Interpretive Centre, 421 Ridout St. N., London, Ontario

Present: M. Tovey (chair), M. Spencer Golovchenko, J. Jolliffe, T. Regnier, J. O'Neil, R. Koudys, B. Kent, M. Recker, A. Martin T. Wittmann, L. Dent, M. Donachie

Regrets R. Armistead

**DISCLOSURE OF PECUNIARY INTEREST**

None

**COMMUNICATIONS & DISCUSSIONS**

**1. Approval of the Agenda**

**SPENCER GOLOVCHENKO AND RECKER**

That the Agenda **BE APPROVED**.

**CARRIED**

**2. Approval of 79<sup>th</sup> Report of the Eldon House Board of Directors (attached)**

**SPENCER GOLOVCHENKO AND KOUDYS**

That the 79th Report of the Eldon House Board **BE APPROVED** as amended with surnames corrected.

**CARRIED**

**3. N. Michienzi – Admission fees at other museums**

An overview was presented on partial results for user survey done to get their opinion on admission fees.

**KOUDYS AND O'NEIL**

That the following actions be taken in regard to presentation by Museum Coordinator:

- a. That the decision **BE DEFERRED** to new Board of Directors on admission versus donation model and possible inclusion of membership in model.
- b. That Museum Coordinator **BE ACTIONED** to consult with staff on their concerns and will also do further research on logistics challenge on charging admission.

**CARRIED**

4. M. Donachie – **Strategic Plan implementation workshop follow-up**

A presentation was given by M. Donachie to assist in implementation of the Eldon House Strategic Plan.

5. B. Keim – **Financial Report (attached)**

The 2019 Budget was distributed, and overview given.

That the following actions be taken:

**KOUDYS AND JOLLIFFE**

- a. That the Finance Committee recommendation **BE APPROVED** for two staff members to be signatory on cheques up to \$2000, with a maximum of \$1000 for capital expense; and appropriate amendments made to the Finance Policy.

**CARRIED**

**MARTIN AND KENT**

- b. That up to \$500 **BE APPROVED** for the annual Christmas social expenses.

**CARRIED**

6. T. Wittmann – **Staff Reports (attached)**

**KENT AND JOLLIFFE**

That the following actions be taken regarding the Staff Reports:

- a. That the Staff Reports (Curator Director, Program Coordinator and Museum Coordinator) **BE RECEIVED**.
- b. That additional information **BE RECEIVED** below:
  - Museum Coordinator –. A heritage plaque is being installed on heritage Sycamore tree on Nov 23<sup>rd</sup> at 10am on grounds outside of Eldon House.

**CARRIED**

7. **Approval of Education and Interpretation Policy; distribution of Exhibitions Policy for review (attached)**

**SPENCER GOLOVCHENKO AND JOLIFFE**

That the following actions be taken:

- a. That the Education and Interpretation Policy **BE APPROVED** as presented.
- b. That the review of the Exhibitions Policy **BE DEFERRED** to the January 2019 board meeting.

**CARRIED**

**8. In Camera**

Issues pertaining to site security; approval of April and May minutes; one matter pertaining to personnel matters, including information regarding identifiable individual(s) with respect to employment related matters, advice or recommendations, including communications necessary for that purpose.

**SPENCER GOLOVCHENKO AND KOUDYS**

That motion to go into In-Camera **BE APPROVED.**

**CARRIED**

**9. Committee Chairs – Verbal Committee Reports**

None

**10. OTHER BUSINESS**

None

**11. ADJOURNMENT**

**KENT**

Motion to adjourn.

**CARRIED**

The meeting adjourned at 7:30 PM.

**NEXT MEETING**

Thursday, December 13, 2018, O'Neil's Reception Centre, 566 York Street