

78th Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held, September 13, 2018, commencing at 4:30 p.m. in the Eldon House Interpretive Centre, 421 Ridout St. N., London, Ontario

Present: M. Spencer Golovchenko, J. Jolliffe, M. Tovey (chair), T. Regnier, J. O'Neil, R. Koudys, T. Wittmann, R. Armistead, L. Dent

Regrets: B. Kent, M. Recker, A. Martin

DISCLOSURE OF PECUNIARY INTEREST

None

COMMUNICATIONS & DISCUSSIONS

1. Approval of the Agenda

SPENCER GOLOVCHENKO AND JOLLIFFE

That the Agenda **BE APPROVED** with item no.5 removed.

CARRIED

2. Approval of 77th Report of the Eldon House Board of Directors (attached)

KOUDYS AND JOLLIFFE

That the 77th Report of the Eldon House Board **BE APPROVED** as amended as follows: remove extra word in #3 and extra letter in Golovchenko for #7; and add 'no August meeting to be held'.

CARRIED

3. M. Tovey – Chair's Report

No report.

4. T. Wittmann – Staff Reports (attached)

JOLLIFFE AND SPENCER GOLOVCHENKO

That the following actions be taken regarding the Staff Reports:

- a. That the Staff Reports (Curator Director, Program Coordinator and Museum Coordinator) **BE RECEIVED**.
- b. That additional information **BE RECEIVED** below:
 - Programming Report – the Programming Plan is going to be presented at the October board meeting

- Museum Coordinator – Honorariums will be an agenda item for the next board meeting. In addition, work on website management review is underway.

CARRIED

5. Discussion of charging for admission; Museum survey (attached)

KOUDYS AND O'NEIL

That the Museum Survey report **BE RECEIVED**.

CARRIED

6. Physical Plant Policy, Human Resources Policy; distribution of Conservation Policy

O'NEIL AND SPENCER GOLOVCHENKO

That the Physical Plant Policy and Human Resources Policy **BE APPROVED** as amended.

CARRIED

Conservation Policy was distributed for review prior to next board meeting.

7. In Camera

Issues pertaining to site security; approval of April and May minutes; one matter pertaining to personnel matters, including information regarding identifiable individual(s) with respect to employment related matters, advice or recommendations, including communications necessary for that purpose.

O'NEIL AND JOLLIFFE

That motion to go into In-Camera **BE APPROVED**.

CARRIED

Security issues were reviewed and discussed.

8. Committee Chairs – Verbal Committee Reports

SPENCER GOLOVCHENKO AND O'NEIL

That verbal Committee reports for **BE RECEIVED** as summarized below:

Gardening Committee (R. Koudys) – new Grounds and Facility Coordinator, A. Kitt is a good addition as he supports our long term vision for the property. The Back to the River Project has a Forks of the Thames focus and the environmental assessment is the next phase with actual development 2 years or more before anything happens. Opportunities to increase outdoor security were also discussed.

Marketing Committee (M. Spencer Golovchenko) – M. Donachie has offered to continue working with the board on developing implementation of our strategy plan. M. Tovey will contact to set up next steps with possible attendance at our November meeting.

CARRIED

OTHER BUSINESS

NEXT MEETING

Thursday October 11, 2018

ADJOURNMENT

JOLLIFFE

Motion to adjourn.

CARRIED

The meeting adjourned at 7:30 PM.