

**77<sup>th</sup> Report of the**  
**ELDON HOUSE BOARD OF DIRECTORS**

Meeting held, July 19, 2018, commencing at 4:30 p.m. in the Eldon House Interpretive Centre, 421 Ridout St. N., London, Ontario

Present: M. Spencer Golovchenko, J. Jolliffe, M. Tovey (chair), T. Regnier, M. Recker, R. Koudys, T. Wittmann, B. Keim

Regrets: B. Kent, J. O'Neil, A. Martin, R. Armistead

**DISCLOSURE OF PECUNIARY INTEREST**

None

**COMMUNICATIONS & DISCUSSIONS**

**1. Approval of the Agenda**

**SPENCER GOLOVCHENKO AND JOLLIFFE**

That the Agenda **BE APPROVED** as amended with no.12 deferred.

**CARRIED**

**2. Approval of 76<sup>th</sup> Report of the Eldon House Board of Directors (attached)**

**RECKER AND JOLLIFFE**

That the 76<sup>th</sup> Report of the Eldon House Board **BE APPROVED**.

**CARRIED**

**3. Approval of June Annual General Meeting Report (attached)**

**JOLLIFFE AND SPENCER GOLOVCHENKO**

That the 2018 annual general meeting minutes of the Eldon House Board **BE APPROVED** with amendments as follows: add P. Spencer as guest; Chair's Report – remove three words after last sentence; remove Other Business.

**CARRIED**

**4. Approval of Team List (attached)**

The Team List was distributed for review and updating by board members.

5. M. Tovey – **Chair’s Report**

**JOLLIFFE AND KOUDYS**

That the verbal report of the Chair as summarized below **BE RECEIVED**:

- We owe a great deal of gratitude to M. Spencer Golovchenko and J. Jolliffe for their service as past Board Chairs, as well as the staff, B. Keim, D. Costello and N. Michienzi. We similarly appreciate our new Curator Director who is leading Eldon House into a new era of stability.
- Policies being distributed in advance of review at next meeting. The Chair is working to create efficiencies at board meetings and keep on schedule. The board members time is valuable both in preparation and at our meetings.

**CARRIED**

6. B. Keim - **Financial Report**

**RECKER AND KOUDYS**

That the following actions be taken regarding the Financial Report:

- a. That the verbal report on the June 2018 Balance Sheet and Jan.-June 2018 Profit & Loss Statement **BE RECEIVED**.
- b. That the Finance Manager bring information on financial distribution of money from the City to future board meeting.

**CARRIED**

7. T. Wittmann – **Staff Reports (attached)**

**SPENCER GOLOVCHENKO AND RECKER**

That the following actions be taken regarding the Staff Reports:

- a. That the Staff Reports (Curator Director, Program Coordinator and Museum Coordinator) **BE RECEIVED**.
- b. That Curator Director **BE ASKED** to report back on Deep Service Review initial meeting at upcoming meeting.
- c. That additional information **BE RECEIVED** below:
  - Programming Report – update received on Garden Yoga and the Lemon Yellow Party fundraiser.

**CARRIED**

8. **Donation/Admission Discussion (see Attendance Survey Attached)**

**KOUDYS AND SPENCER GOLOVCHENKO**

That the Curator Director **BE ACTIONED** to prepare a survey to compare with other museums their admission fees, number of visitors and tour/programming costs for next board meeting.

**CARRIED**

**9. R. Koudys - Terraces below Eldon House**

**RECKER AND JOLLIFFE**

That the Chair and R. Koudys **BE AUTHORIZED** to communicate with the appropriate people at the Back to the River Project on their long term plans and how the redevelopment of the terraces below Eldon House can be incorporated.

**CARRIED**

**10. Physical Plant Policy, Human Resources Policy**

The policies were distributed in paper format for review (electronic version to follow), with comments and changes to be sent to Curator Director two weeks prior to next board meeting. The updated documents will be sent out a week before to allow for review.

**11. In Camera - Approval of April and May minutes**

Deferred

**12. Committee Chairs – Verbal Committee Reports**

Brief verbal updates were given by M. Spencer Golovchenko on behalf of Special Events Committee and Marketing Committee and R. Koudys for the Gardening Committee.

**OTHER BUSINESS**

**NEXT MEETING**

Thursday September 13, 2018 (no August meeting being held)

**ADJOURNMENT**

**RECKER**

Motion to adjourn.

**CARRIED**

The meeting adjourned 7:00 PM.