

73rd Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held, February 8, 2018, commencing at 4:35 p.m. in the Eldon House Interpretive Centre

Present: B. Kent, M. Spencer Golovchenko, J. Jolliffe, M. Tovey, T. Regnier, M. Recker, R. Koudys, T. Wittmann, B. Keim

Regrets: J. O'Neil, R. Armistead, A. Martin

DISCLOSURE OF PECUNIARY INTEREST

None

COMMUNICATIONS & DISCUSSIONS

M. Tovey acting as Chair until arrival of J. Jolliffe.

1. Approval of Agenda

KOUDYS AND RECKER

That the Agenda **BE APPROVED** as presented.

CARRIED

2. 72nd Report of the Eldon House Board of Directors (attached)

SPENCER GOLOVCHENKO AND KOUDYS

That the 72nd Report of the Eldon House Board **BE APPROVED**.

CARRIED

3. M. Spencer Golovchencko – Acting Executive Director Report

That the following actions be taken for Chair's Report/Acting Executive Director Report:

KENT AND KOUDYS

- a. That the verbal report of the Chair as summarized below **BE ACCEPTED**:
- Discussion of new staff roles of Museum Coordinator and Program Coordinator occurred at staff meeting with more questions and clarification. Information was provided to B. Humphries on staff roles with no trial period for Curator position required. The jobs were posted for a week on January 25.
 - Collective Agreement negotiations to resume soon.
 - Tea Servers and Gardens Assistants are now posted on job boards for summer employment at Fanshawe College
 - Exploring opportunity with Fanshawe College's Kinlin School of Business to do business case studies on non-profit organizations

CARRIED

4. In Camera Items

One matter pertaining to personal matters, including information regarding identifiable individual(s) with respect to employment related matters, advice or recommendations, including communications necessary for that purpose

KOUDYS AND TOVEY

That motion to go In Camera **BE APPROVED**.

CARRIED

5. T. Wittmann – Curatorial Report (attached)

KENT AND RECKER

That the following actions be taken regarding the Curator's Report:

- a. That the Curator's Report **BE ACCEPTED**.

CARRIED

6. J Jolliffe - Chair's Report

KENT AND KOUDYS

That the following verbal report from the Chair **BE RECEIVED**:

- Just informing us that will fully retired as Feb 16 will be last day of work with Thames Valley Board of Education.
- R. Koudys and J. Jolliffe will be resuming contract negotiations

CARRIED

7. D. Costello – Heritage Site Coordinator's Report (attached)

KOUDYS AND RECKER

That the following actions be taken regarding the Heritage Site Coordinator's Report:

- a. That the Programming Report **BE ACCEPTED**.
- b. That additional information **BE PROVIDED** to Heritage Site Coordinator-
 - That Belmont Catering be worth getting quote for tea programme
 - There is concern cost for Paint Night cost is high

CARRIED

8. B. Keim – Financial Report

RECKER AND TOVEY

That the following actions be taken for Finance Manager's Report:

- a. That the verbal report as follows of the Financial Manager **BE RECEIVED**.
 - Small surplus of \$1500 after final review of 2017.
 - Draft 2018 budget is being prepared and will be distributed soon.
- b. That the appreciation of the Board **BE EXPRESSED** to B. Keim and M. Spencer Golovchenko for their diligence and perseverance to keep Eldon House in solid financial position.

CARRIED

9. Committee Chairs – Verbal Committee Reports

B. Kent – **Marketing Committee**

The committee has not met. Promotional material about Eldon House song book and the Museum will be going into the tourism package for the 2019 Juno Awards coming to London.

CARRIED

OTHER BUSINESS

None

NEXT MEETING

Board Meeting – Thursday March 8, 2018

ADJOURNMENT

KOUDYS

Motion to adjourn.

CARRIED

The meeting adjourned 6:05 PM.