

71st Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held, December 14, 2017, commencing at 4:50 p.m. in the O'Neil's Reception Centre, 566 York Street, London

Present: B. Kent, M. Spencer Golovchenko, J. Jolliffe, M. Tovey, T. Regnier, M. Recker, A. Martin T. Wittmann, R. Armistead, B. Keim, J. O'Neil, D. Costello

Regrets: R. Koudys

DISCLOSURE OF PECUNIARY INTEREST

None

COMMUNICATIONS & DISCUSSIONS

1. Approval of Agenda

KENT AND SPENCER GOLOVCHENKO

That Agenda with change of Curatorial Report from #5 to #2 **BE APPROVED** as amended.

CARRIED

2. T. Wittmann – Curatorial Report (attached)

RECKER AND O'NEIL

That the following actions be taken regarding the Curator's Report:

- a. That the Curator's Report **BE ACCEPTED**.
- b. That the following additional information **BE RECEIVED**:
 - Thorough repair work to soffit using aluminum material begins Dec 18th
 - If pest control outsourced the cost would be in range of \$200 per squirrel for live trapping
 - Information was provided on recent fall by visitor on back steps going to the Interpretive Centre during Dec 12th Behind the Ropes Tour. Curator advised that repair to wood stair access at back entrance was originally part of Life Cycle Renewal project but was deferred due to other pressing priorities. Plan is to repair s soon as feasible.

CARRIED

3. 70th Report of the Eldon House Board of Directors (attached)

TOVEY AND O'NEIL

That the 70th Report of the Eldon House Board **BE ACCEPTED**.

CARRIED

4. J. Jolliffe – **Chair’s Report/Acting Executive Director Report**

That the following actions be taken for Chair’s Report/Acting Executive Director Report:

RECKER AND TOVEY

- a. That the verbal report of the Chair as summarized below **BE ACCEPTED**:
- The November staff meeting included a tour at the Elsie Perrin Williams Estate, given by Susan Bentley, Chair of the Heritage London Centennial Committee.
 - Eldon House is lovely as decorated with festive greenery for our busy Christmas season.
 - Attended numerous events such as Chills and Thrills, Cultural Institute at **RCR Museum?**, London Murders part I presented by John Lisowski where attendees signed up on Eventbrite.
 - Work is under way on nine staff annual reviews with a new process combining observation, self-evaluation and discussion.
 - CUPE negotiation process began with meeting on December 6 to discuss new Eldon House staffing model. Further ongoing discussions will be held based on the decisions made at this meeting.
 - Thanks go to every member of the Board and staff for their support in 2017. In addition, many thanks to J. O’Neil for the venue and getting food and drink for our Christmas social.

TOVEY AND KENT

- b. That the Board’s warm appreciation **BE EXTENDED** for efforts of Acting Executive Director on behalf of Eldon House.

CARRIED

5. B. Keim – **Financial Report**

MARTIN AND O’NEIL

That the following actions be taken for the Financial Report:

- a. That the verbal report of the Financial Manager **BE RECEIVED**

CARRIED

6. D. Costello – **Heritage Site Coordinator’s Report (attached)**

That the following actions be taken regarding the Programming Report:

KENT AND O’NEIL

- a. That the Programming Report **BE ACCEPTED**.

- b. That additional information **BE RECEIVED**:
- Century of Women event – J. Hewitt has resigned as Chair of the Committee, though may be willing to apply for CHIP grant from London Heritage Council. D. Costello will follow up on available grants with London Arts Council as well. Eldon House board confirmed is willing to support by hosting meetings and being site of rally.

SPENCER GOLOVCHENKO AND O'NEIL

- c. That it **BE APPROVED** that if no grant received for the Century of Women lecture series it will be a ticketed event to cover costs.

CARRIED

7. Committee Chairs – Verbal Committee Reports

SPENCER GOLOVCHENKO AND MARTIN

That the verbal Committee Report below **BE ACCEPTED**.

Marketing Committee – B. Kent reported that the Marketing Committee met recently to review 2017 events and results of marketing efforts. They are waiting on change to staffing model in 2018 to see how this will apply to work of the committee and the staff involved.

CARRIED

OTHER BUSINESS

8. In Camera Items

SPENCER GOLOVCHENKO AND MARTIN

One matter pertaining to personal matters, including information regarding identifiable individual(s) with respect to employment related matters, advice or recommendations, including communications necessary for that purpose

That motion to go In Camera **BE APPROVED**.

CARRIED

9. Announcements

- a. M. Spencer Golovchenko offered thanks for the Behind the Ropes tour given to The Triumph of Teresa Harris cast and crew on December 12. Special appreciation was noted for historical interpreter, N. Michienzi who gave tour, and board members, B. Kent, T. Regnier and M. Tovey who also attended. We were also informed of Penn Kemp's

new book 'Local Heroes' that is being launched in April which will feature a section on Teresa Harris.

- b. J. Jolliffe offered to T. Wittmann, Curator, the boards' condolences on the death of her father-in-law.
- c. J. O'Neil presented the new Chatham/Kent calendar that follows the design of his annual calendar.

NEXT MEETING

Board Meeting –Thursday, January 11, 2018

ADJOURNMENT

RECKER

Motion to adjourn.

CARRIED

The meeting adjourned at 6:04 PM.

The Eldon House Christmas Social welcomes staff, volunteers and guests hosted by Joe O'Neil for third consecutive year.