

68th Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held, September 14, 2017, commencing at 4:34 p.m. in the Eldon House Interpretive Centre, at 481 Ridout Street North.

Present: J. O'Neil, B. Kent, M. Spencer Golovchenko, J. Jolliffe, M. Tovey, T. Regnier, R. Koudys, M. Recker, A. Martin, T. Wittmann, R. Armistead, B. Keim

Guest: D. Costello

DISCLOSURE OF PECUNIARY INTEREST

None

COMMUNICATIONS & DISCUSSIONS

1. Approval of Agenda

KOUDYS AND RECKER

CARRIED

2. Report of the Eldon House Board of Directors (attached)

KENT AND SPENCER GOLOVCHENKO

That the 67th Report of the Eldon House Board **BE ACCEPTED**

CARRIED

3. D. Costello –Heritage Site Coordinator Report (attached)

O'NEIL AND KOUDYS

That the following actions be taken regarding the Programming Report:

- a. That the Programming Report **BE ACCEPTED**.
- b. That additional information **BE RECEIVED** as outlined below:
 - Schools participating in Museum School are Mountsview Public School and St. Teresa Separate School
 - Thursday evening tours may not continue in October with low attendance
 - Century for Women meeting had 14 participants with lots of sharing and plans for extensive advertising for this series of planned activities
 - Memory Lane programme is moving toward being volunteer run

CARRIED

4. T. Wittmann – Curatorial Report (attached)

That the following actions be taken regarding the Curator's Report:

KENT AND TOVEY

- a. That the Curator's Report **BE ACCEPTED**.
- b. That additional information **BE RECEIVED** as outlined below:
 - Interns will be involved in variety of activities including the sheet music publication, biological specimen scanning, and joining the Century for Women Committee
- c. That Eldon House Curator T. Wittmann **BE REQUESTED** to investigate with production company further details of Knock Knock Ghost reality television show use of the house, show content, and discuss cost options and report back; in addition, R. Koudys **IS ASKED** to provide background on the Grand Theatre's participation with the show to our Curator.

5. B. Keim – Financial Report

MARTIN AND O'NEIL

That the verbal report of the Financial Manager **BE RECEIVED**.

CARRIED

6. J. Jolliffe – Chair's Report/Acting Executive Director Report (attached)

That the following actions be taken regarding the Chair's Report/Acting Executive Director Report:

TOVEY AND MARTIN

- a. That the report of the Chair's Report/Acting Executive Director Report Chair **BE ACCEPTED**.
- b. That additional information below **BE RECEIVED**:
 - M. Tovey, Vice Chair will be filling in as Acting Executive Director and Chairing October board meeting when J. Jolliffe is away on vacation.
 - That a meeting is planned next week with Organic Works to review the summer tea programme and their use of Eldon House space.

TOVEY AND SPENCER GOLOVCHENKO

- c. That Eldon House **HONOUR** our current Youth Opportunities Unlimited contract and then review before pursuing any other contracts

CARRIED

7. M. Spencer Golovchenko – Report on Staffing Model

TOVEY AND RECKER

That the verbal report from Museum Model Organizational Sub-Committee Chair giving details of research completed to date **BE RECEIVED**.

CARRIED

8. R. Koudys – Expanding Grounds Manager role

KENT AND RECKER

That the verbal report presented on possible opportunity to expand existing Grounds & Facility Maintenance Coordinator to a Grounds Manager role for three City of London owned heritage properties **BE RECEIVED.**

CARRIED

9. In Camera Item

A matter which includes personal matters about an identifiable individual, including municipal or local board employees.

SPENCER GOLOVCHENKO AND KENT

That motion to go in camera **BE APPROVED.**

There is progress to report with respect to the matter for which the Board went into closed session.

CARRIED

10. Committee Chairs – Verbal Committee Reports

None received.

OTHER BUSINESS

NEXT MEETING

Board Meeting – Thursday October 12, 2017

ADJOURNMENT

RECKER AND MARTIN

Motion to adjourn.

CARRIED

The meeting adjourned at 8:28 PM.