

60th Report of the
ELDON HOUSE BOARD OF DIRECTORS

Meeting held December 8, 2016, commencing at 4:30 p.m. in the O'Neil's Reception Centre,
566 York Street

Present: J. O'Neil, B. Kent, M. Spencer Golovchenko, J. Jolliffe, M. Tovey, T. Regnier, R.
Koudys, Alison Martin, R. Armistead, T. Wittmann, B. Elliot, B. Keim

DISCLOSURE OF PECUNIARY INTEREST

None

COMMUNICATIONS & DISCUSSIONS

1. J. Jolliffe – 59th Report of the Eldon House Board of Directors

O'NEIL AND TOVEY

That the 59th Report of the Eldon House Board **BE ACCEPTED**.

CARRIED

2. J. Jolliffe – Chair's Report (attached)

SPENCER GOLOVCHENKO AND TOVEY

That the Report of the Chair **BE ACCEPTED**.

CARRIED

3. T. Wittmann – Curatorial Report (attached)

SPENCER GOLOVCHENKO AND O'NEIL

That the following actions be taken regarding the Curator's Report:

- a. That the Curator's report **BE ACCEPTED**.
- b. That the following answers **BE RECEIVED** to questions about Report:

Life Cycle Renewal Projects:

- Encapsulation (Tovey) - the plastic bubble allowed interior to dry out; tarping still in place for project duration as needed

- Winmar (Spencer Golovchenko) - The remediation company, Winmar was brought in directly by contractor as they were hired before on previous damage issue
- Bonded project (Koudys) – This project is fully bonded
- Direct support for Project – The City of London is now more directly involved in supervising the contractor and its' obligations and any issues that arise

CARRIED

4. B. Elliot – Executive Director

O'NEIL AND TOVEY

That the following actions be taken regarding the Executive Director's Report:

- a. That the Executive Director's Report **BE ACCEPTED.**
- b. That the following answers to questions **BE RECEIVED:**
 - Payroll provider (Tovey) – our new provider is ADP with annual cost of \$1300
 - Managing Challenging Behaviours (Jolliffe) – This workshop was given to help Historical Interpreters understand and deal with youth with challenging behaviours
 - Grants: Museum Hack (Spencer Golovchenko) - 4 museum participants are Museum London, Eldon House, Children's Museum and RCR Museum. Website – the tour programming will be moved out of Education area to another section
 - Triumph of Teresa Harris production (Spencer Golovchenko) – yes to the proposal to link various websites to coordinate our promotion
 - Victoria Day (Spencer Golovchenko) - use of same re-enactor for Queen Victoria may conflict with Eldon House and Fanshawe Pioneer Village plans; need to investigate further
 - Security cameras (O'Neil) – should be installed in January or February.
- c. That the Executive Director's appreciation of the team and the work they do **BE EXPRESSED** on her 6 month anniversary with Eldon House.

KENT AND MARTIN

That the following actions be taken regarding the Programming Report:

- a. That the Coordinator's Report as given by B. Elliot **BE ACCEPTED.**
- b. That the following answers to questions **BE RECEIVED:**
 - Updates in numbers (Tovey/Spencer Golovchenko) – The popularity of Museum School is reason for increase in numbers
 - Women's Lecture Series (Spencer Golovchenko) – There is no interest now by Women's Studies Department at Western University as not right fit and very full programme already planned

CARRIED

5. B. Keim - Financial Report (attached)

TOVEY AND KENT

That the Finance Manager's verbal report **BE ACCEPTED**.

CARRIED

6. Committee Chairs – Verbal Committee Reports

Special Events Committee- M. Spencer Golovchenko

KENT AND JOLLIFFE

That the verbal report for the Special Events Committee **BE ACCEPTED**.

A reminder to support upcoming play by Penn Kemp, The Triumph of Teresa Harris upcoming on March 22-25 /2017 at Proconier Theatre within the Palace Theatre. The genesis for this production was 'The Dream Life of Teresa Harris' by Penn Kemp that was held at Eldon House. The casting and cost of the production are being borne by the Palace Theatre with Diane Haggerty directing. Please promote and bring people to this theatrical event, as it is a partnership between the Palace and Eldon House.

Playwright Penn Kemp has made a request to acknowledge the efforts of the two professional musicians with a \$500 honorarium (consisting of \$50 per musician per performance x two musicians x five shows). As Palace Theatre is a community theatre, it has a policy to never pay actors, musicians etc, so the request for honorariums is directed to Eldon House. This request was brought forward for feedback and deferred for further discussion.

CARRIED

OTHER BUSINESS

7. J. Jolliffe – Resignation of Mike Donachie

SPENCER GOLOVCHENKO AND TOVEY

That the letter of resignation sent from M. Donachie to the Eldon House board **BE ACCEPTED**.

CARRIED

8. Hiring of Consultant

TOVEY AND KOUDYS

That the Executive Committee **BE DESIGNATED** to make final decision on consultant being hired for our strategic planning process.

CARRIED

NEXT MEETING

Board Meeting - Thursday, January 12, 2017 at 4:30 PM

ADJOURNMENT

KOUDYS

Motion to adjourn.

CARRIED

The meeting adjourned at 6:10 PM. The meeting adjourned to receive visitors for our Christmas social.