

## 53<sup>rd</sup> Report of the

### ELDON HOUSE BOARD OF DIRECTORS

Meeting held on Thursday, April 14, 2016 commencing at 4:30 p.m., at The Interpretive Centre, Eldon House, 481, Ridout Street North, London.

Present: M. Spencer Golovchenko, J. Jolliffe, R. Koudys, J. O'Neil, T. Regnier, M. Tovey, R. Armistead, T. Wittmann, D. Costello, B. Keim, D. Haggerty, P. Kemp

Regrets: B. Kent, M. Donachie, A. Martin

### DISCLOSURES OF PECUNIARY INTEREST

None

### COMMUNICATIONS & DISCUSSION

#### 1. M. Spencer Golovchenko - **52<sup>nd</sup> Report of the Eldon House Board of Directors**

The Approval of the 52<sup>nd</sup> Report of the Eldon House Board of Directors **BE DEFERRED** due to the lack of quorum of members who attended the last meeting.

#### 2. T. Wittmann - **Curator's Report (attached)**

##### **O'NEIL & REGNIER**

That the following actions be taken regarding the Curator's Report:

1. The Curator's report **BE ACCEPTED**.
2. A report to transfer the Little Trust Fund from Museum London to the City of London will go to the City's Corporate Services Committee in mid-May.

##### **CARRIED**

#### 3. P. Kemp (Playwright) and D. Haggerty (Palace Theatre) - **Update on *The Triumph of Teresa Harris***

A re-staging of Penn Kemp's living history play about Teresa Harris will be produced as a 2-act play to celebrate Canada's sesquicentennial in 2017. The production is a partnership between the Palace Theatre and Eldon House, and will be staged in the Palace's Procurier Theatre on March 23, 24, 25, 2017.

##### **TOVEY & KOUDYS**

That the following actions be taken regarding the joint presentation by P. Kemp and D. Haggerty:

1. The presentation **BE ACCEPTED**.
2. The attached agreement between Palace Theatre and Eldon House **BE APPROVED**.
3. Board appreciation to P. Kemp and D. Haggerty **BE EXPRESSED**.

##### **CARRIED**

4. D. Costello - **Heritage Site Coordinator's Report (attached)**

**O'NEIL & TOVEY**

That the Site Coordinator's report **BE ACCEPTED**.

**CARRIED**

3. B. Keim - **Financial Manager's Report (Attached)**

**O'NEIL & TOVEY**

That the following actions be taken regarding the Finance Manager's Report and his recommendations:

1. The Finance Report **BE ACCEPTED**.
2. A request to increase the Visa Credit Card limit from \$500 to \$3,000 **BE ACTIONED**.
3. The restriction of a \$50 spending limit per petty cash item **BE REMOVED**.
4. That a budget line for food at Board Meetings **BE APPROVED**.

**CARRIED**

4. M. Spencer Golovchenko - **Acting Manager's Report**

**KOUDYS & O'NEIL**

That the following actions be taken regarding the Acting Manager's verbal report:

1. The Verbal Report **BE ACCEPTED**.
2. A flyer promoting the June 9 Eldon House AGM **BE PREPARED**.
3. Executive Board members **BE REQUESTED** to provide 2 or 3 items to contribute to the Annual Report
4. R. Koudys **BE INVITED** to consult with City staff regarding the plan and location for installation of approved outdoor security lights.

**CARRIED**

5. Committee Chairs - **Verbal Committee Reports**

**REGNIER & KOUDYS**

That all verbal Committee Reports **BE ACCEPTED** with the following highlights:

1. R. Koudys - Gardens Committee: Fundraising Plant Sale is set for May 14. 'Clean and Green' day is set for April 23. A request will be sent out by the Volunteer Coordinator for volunteers for both events.
2. J. Jolliffe - Education Committee: the committee will meet held April 19.

3. T. Regnier - Gift Shop Committee: It has been difficult to find the right display case to suit Eldon House. The committee is now looking into a custom-built case with the help of the curator.
4. M. Tovey - Collections Committee: The committee has crafted its terms of reference and reviewed both the collections policy and an existing statement of significance to apply for national historic site designation.
5. M. Spencer Golovchenko - Special Events/Canada Day Committee: the committee will meet next April 19. Board members are asked to consider attending and promoting this annual fundraiser.

**CARRIED**

**CONFIDENTIAL**

One matter pertaining to personal matters was postponed to the next board meeting.

**OTHER BUSINESS**

**TOVEY & O'NEIL**

That R. Koudys **BE AUTHORIZED** to explore options with City Planner J. Fleming, and developer S. Farhi to consider City incentives in a development agreement to create a cultural/heritage district involving the designated historical buildings owned by Farhi Holdings, which are located between Eldon House and Museum London.

**CARRIED**

**NEXT MEETING**

Thursday, May 12, 2016 at 4:30 PM

**ADJOURNMENT**

**JOLLIFFE & TOVEY**

The meeting adjourned at 7:45 PM

**CARRIED**