

42nd Report of the

ELDON HOUSE BOARD OF DIRECTORS

Meeting held on Thursday, May 14, 2015, commencing at 4:30 p.m., at The Interpretive Centre, Eldon House, 481, Ridout Street North, London.

Present:

M. Spencer Golovchenko, J. O'Neil, J. Jolliffe, B. Kent, R. Koudys, A. Martin, T. Regnier, M. Tovey, R. Armistead, T. Wittmann, C. Lamont, D. Menard, L.Enns, N, Michienzi

Regrets:

M. Donachie

DISCLOSURES OF PECUNIARY INTEREST

None

COMMUNICATIONS & DISCUSSION

1. The Chair welcomed Larry Enns, new Eldon House Grounds and Facilities Coordinator and Nicoletta Michienzi, a Public History Intern who will be working with the Curator throughout May and June.
2. M. Spencer Golovchenko – **41st Report of the Eldon House Board of Directors**

MARTIN AND REGNIER

That the 41st report of the Eldon House Board of Directors **BE ACCEPTED**

CARRIED

3. T. Wittmann – **Curator's Report (attached)**

KOUDYS AND O'NEIL

That the following actions be taken regarding the Curator's Report:

- a. The Curator's report **BE ACCEPTED**
- b. The Draft Eldon House Conservation Policy **BE APPROVED** with clarification under section 8.5.1 that there be a minimum of one Board representative on the Collections Committee
- c. A request by R. Koudys for a formal Engineer's Report **BE ACTIONED**

CARRIED

4. C. Lamont, Director of Administration – **Financial Report (attached)**

O'NEIL AND MARTIN

That the Financial Report **BE ACCEPTED** with the following actions:

- a. A new laptop be purchased to interface with the new Smart Board
- b. The Director confirmed Eldon House will receive an annual Public Service Body Rebate through the Canada Revenue Agency.

- c. An Audit update from Jeff Ross from KPMG **BE RECEIVED**
- d. A request by A. Martin for a presentation from the City Finance Department **BE ACTIONED**.
- e. A designation of emergency funds within the budget **BE ACTIONED**
- f. Liaison between C. Lamont and City Staff regarding a Risk Analysis for appropriate insurance coverage for Eldon House **BE ACTIONED**, with a requirement to revisit the museum's Fire Suppression Analysis.

C. Lamont, Director of Administration – **Director's Report**

O'NEIL AND MARTIN

That the Programming Report **BE ACCEPTED** with direction that Board members review the attached Facilities Rental Agreement and provide input to the Chair by email.

That the Operations Report **BE ACCEPTED** with the following points:

- a. Historical Interpreter Katrina Pasierbek has resigned to take on a new role at the Royal Canadian Regiment (RCR) museum with hope for a future collaboration between the two museums.
- b. A \$1,000 Federal grant to support the free Eldon House Canada Day celebration was received, along with government funding to pay two Summer Tea students
- c. A request made by R. Koudys to explore more grants through Westminster College **BE ACTIONED**
- d. B. Kent will liaise with T. Wittmann concerning problems with the website.

CARRIED

5. J. Jolliffe, Volunteer Coordinator – **Outcomes of Volunteer Recruitment Session**

O'NEIL AND JOLLIFFE

That the Volunteer Coordinator's verbal report **BE RECEIVED** with the following points:

- a. Thirteen new candidates have been interviewed
- b. D. Costello is checking references for all new volunteers
- c. Volunteers have been asked to provide Criminal Background Checks

M. Tovey, Vice Chair - **Recap of Stargazing Event & St. Paul's Cathedral Liaison**

The Vice Chair's verbal report **BE RECEIVED** with the following points:

- a. Presentation of Yuri's night was a successful partnership with the Royal Astronomical Society (RASC) and Western University and well attended
- b. Recommendation for repeat of event.
- c. Received great media coverage, including CTV, newspaper, thanks to Mike Donachie for help.

CARRIED

6. R. Armistead, City Culture Manager – **Overview of London Culture Plan**

KOUDYS AND TOVEY

That the following actions be taken regarding the Culture Manager's report:

- a. A presentation on the London Cultural Prosperity Plan **BE RECEIVED**
- b. R. Armistead introduced Lia Karidas, London's 150th Anniversary of Canada Coordinator
- c. L. Karidas will liaise with Eldon House on events for the 2017 celebration.

CARRIED

7. M. Spencer Golovchenko – **Chair's Report**

MARTIN AND TOVEY

That the Chair's verbal report **BE RECEIVED** with the following points:

- a. Thanks was extended to the 180th Committee, and those who supported the Vintage Baseball Game at Labatt Park on May 2nd as the yearlong celebration's finale
- b. The Vintage Game strengthened our connection with Fanshawe Pioneer Village and has potential as an annual event.
- c. The Chair met with key Palace Theatre Board and staff to confirm a renewed relationship with the Palace and discussed an option of re-staging *The Dream Life of Teresa Harris* by Penn Kemp in its small Procuier Theatre, as part of an all-Canadian playbill leading up to Canada's sesquicentennial in 2017.
- d. The Chair will update playwright Penn Kemp on the Palace invitation and determine next steps
- e. The Canada Day Dinner Committee has secured musician Stephen Holowitz and Sticky Pudding Catering, silent auction items are needed and Dinner tickets are available.
- f. Suggestions for an Annual General Meeting (AGM) Guest Speaker are invited, with consideration being given to someone from Heritage London Foundation
- g. As the Board meets next at its June AGM, Committees are requested to convene before the July Board meeting

CARRIED

8. **OTHER BUSINESS**

TOVEY AND REGNIER

That an impromptu verbal report by Gardens Committee Chair R. Koudys **BE RECEIVED** with the following points:

- a. R. Koudys will meet with the former Gardens Committee, including N. Poole, former Committee Chair and Board member to identify future volunteer membership.
- b. The Committee will determine next steps in a Board-approved partnership between Eldon House and the Fanshawe College Landscape Design Program, after an initial meeting was held with the Dean and Program Chair in fall 2014.
- c. An annual amount of \$5,000 in the Eldon House budget is earmarked for gardens

9. NEXT MEETINGS

Annual General Meeting - Thursday, June 11, 2015
Board Meeting - Thursday, July 9, 2015

10. ADJOURNMENT

KENT AND O'NEIL

The meeting adjourned at 7:15 PM

CARRIED