

That the following actions be taken regarding the Curator's Report:

- a. That the report provided by T. Wittmann **BE ACCEPTED**
- b. That the 2 recommended projects (on page 3 of the attached report) **BE APPROVED** using funds from the "Little Trust".
- c. That the offer of assistance from R. Koudys' son's **BE ACCEPTED** to work with the Curator, T. Wittmann.
- d. That the offer to open Eldon House to Board members for a tour before the next meeting **BE ACCEPTED**.

CARRIED

4. D. Costello - Heritage Site Coordinator Report (attached)

JOLLIFFE AND TOVEY

That the following actions be taken regarding the Heritage Site Coordinator's Report

- a. The draft program for 2015 **BE APPROVED**.
- b. That B. Kent and D. Costello **BE REQUESTED** to work together to clarify the resolution of the art work on the 2015 brochure.
- c. M. Spencer Golovchenko and R. Koudys **BE REQUESTED** to work with the Grand Theatre to link advertising Eldon House 'Victorian Secrets' with The Grand Theatre 'Intimate Apparel' production.

CARRIED

5. J.P. McGonigle, Finance and Corporate Services - Administration - Strategic Plan

REGNIER AND TOVEY

- a. That the Power Point presentation of the City's Draft Strategic Plan by J.P. McGonigle **BE RECEIVED**.
- b. That Mr. McGonigle **BE REQUESTED** to check that Eldon House was invited to give input into the document.

CARRIED

6. B. Kent - New Eldon House Branding Overview

MARTIN AND KOUDYS

- a. That the presentation by B. Kent showing the process of arriving at the current brand **BE RECEIVED**.
- b. That discussion on branding to be used for signs on the House and Gift Shop **BE DEFERRED** until the March meeting when the Board will be at Eldon House.

CARRIED

7. C. Lamont - Finance Report (attached)

JOLLIFFE AND TOVEY

- a. That C. Lamont and T. Wittmann **BE THANKED** for their attendance at a Gift Shop trade show in Toronto.
- b. That the Financial Report **BE ACCEPTED**.
- c. That C. Lamont and T. Wittmann **BE DIRECTED** to purchase up to \$1,200 plus tax and handling costs for suitable items for the Eldon House Gift Shop.
- d. That M. Spencer Golovchenko **BE REQUESTED** to share the initial media release on the opening of the Eldon House and Gardens Gift Shop in May, 2013.
- e. That C. Lamont and D. Costello **BE REQUESTED** to purchase a new corporate Smart Board for use in the Interpretive Centre. The purchase had been approved in principle by the previous Board of Directors
- f. That R. Armistead **BE REQUESTED** to check on the status of the Eldon House website regarding moving to 'Sharepoint'.

CARRIED

CONFIDENTIAL

C-1. One matter pertaining to personal matters about identifiable individuals, including municipal or local board employees.

TOVEY AND KENT

That the Eldon House Board of Directors go in camera from 7:15 PM to 7:35 PM for the purpose of discussing one matter pertaining to a personal matter about identifiable individuals, including municipal or local board employees.

8. M. Spencer Golovchenko – **OTHER BUSINESS**

JOLLIFFE AND MARTIN

That M. Spencer Golovchenko **BE REQUESTED** to send an email to Board Members regarding an invitation to attend an Award Presentation on February 19th at 7:30 PM.

CARRIED

ADJOURNMENT

TOVEY AND MARTIN

That the meeting of the Eldon House Board of Directors adjourn. **CARRIED**. The meeting adjourned at 8:00 p.m.